

Leung Shek Chee College
梁式芝書院
S2 to S4 Admission 中二至中四學位申請須知
(2025/2026 Academic Year 學年)

Points to note 申請須知:

1. All applications must be submitted to the School Office **IN PERSON** or **BY MAIL**. The application period will be closed at 7 June 2024.
所有申請必須於 **2025 年 6 月 7 日前親自交回或郵遞**至本校校務處。
2. Office Hours 辦公時間:
Monday - Friday 星期一至五 (9:00 a.m. to 12:00 noon, 2:00 p.m. to 4:30 p.m.)
Saturday 星期六 (9:00 a.m. to 11:30 a.m.)
Saturday afternoons, Sundays & Public Holidays (Closed) 星期六下午、星期日及公眾假期休息。
3. Each applicant should apply for only ONE grade level (selected from S2 / S3 / S4). Applications for more than one grade level will NOT be accepted.
每位申請人只可提交一份插班入學申請 (中二 / 中三 / 中四)。如遞交多於一份申請報讀不同級別，將不獲受理。
4. Fill in the application form and affix a recent photograph of size 4cm x 5cm (1.5" x 2").
填妥申請表及貼上 4cm x 5cm (1.5" x 2") 近照一張。
5. Please submit the supporting documents together with the application form:
遞交申請表時須同時提交下列文件：
 - 5.1 A copy of the student's HKID Card
學生身份證副本
 - 5.2 Copies of the student's School Reports of recent TWO academic years
學生最近兩年的學業成績表副本
 - 5.3 Copies of the documents certifying the student's performance in arts, sports or services and Certificate of Baptism (if applicable)
學生在藝術、運動、服務各方面的紀錄證明文件、獎項證明副本及領洗紙 (如適用)
6. **Criteria for Application 申請條件:**
 - 6.1 B grade or above in Chinese, English and Mathematics
中、英、數各科成績均達 B 級或以上
 - 6.2 B grade or above in Conduct
操行成績達 B 級或以上

Remarks 備註 :

- (i) All applicants must attend the **written test (including Chinese, English and Mathematics) scheduled on 13 June 2025 (Friday) from 1:30 p.m. to 4:00 p.m.**
所有申請者必須出席 **2025 年 6 月 13 日(星期五)下午 1:30 至 4:00 的筆試 (涵蓋中、英、數三科)**。
- (ii) The application for places on the waiting list is not on a first come, first served basis. An Interview will be arranged for SHORTLISTED applicants and will be notified by phone. (There is no need for applicants to phone the school for the results.)
候補學位**非**先到先得，校方會以電話通知初步獲選學生安排面試。
(申請者毋須致電本校查詢結果。)
- (iii) Successful applicants will be notified by phone by the end of July 2024.
獲取錄學生將於 2025 年 7 月底前獲電話通知。