

Leung Shek Chee College
Report on Capacity Enhancement Grant
2017-2018

1. Review of objectives

- 1.1 Teaching Assistants facilitated language activities of both Chinese Language and English Language.
- 1.2 Teachers' workload on preparation of teaching materials was relieved with the support from Teaching Assistants.

2. Review of budget (Grant received: \$599,381.00)

Items	Budget (\$)	Expenditure (\$)
1. Salary of Teaching Assistant and MPF Contributions (English Language)	164,430.00	164,430.00
2. Salary of Teaching Assistant and MPF Contributions (Chinese Language)	211,680.00	142,399.77
3. Salary of Teaching Assistant and MPF Contributions (Liberal Studies)	211,680.00	163,132.99
Total expenditure:		469,962.76
		*Surplus (Deficit): 129,418.24

3. Evaluation

On the whole, teachers' workload on teaching and non-teaching duties have been much relieved by the provision of administrative support from teaching assistants and course tutors. It is expected that similar practices will continue in the next academic year.

25 October 2018