

**Leung Shek Chee College**  
**Report on Capacity Enhancement Grant**  
**2016-2017**

1. Review of objectives

- 1.1 Teaching Assistants facilitated language activities of both Chinese Language and English Language.
- 1.2 Teachers' workload on preparation of teaching materials was relieved with the support from Teaching Assistants.
- 1.3 The activities in the S1 Bridging Course familiarize new-comers to the EMI learning environment.

2. Review of budget (Grant received: \$588,202.00)

Items	Budget (\$)	Expenditure (\$)
1. Salary of Teaching Assistant and MPF Contributions (English Language) (11 months)	172,000.00	150,995.94
2. Salary of Teaching Assistant and MPF Contributions (Chinese Language) (12 months)	195,000.00	194,922.00
3. Salary of Teaching Assistant and MPF Contributions (Liberal Studies) (12 months)	208,000.00	207,648.00
4. S1 Bridging Course Tutors	0.00	\$10,800.00
<b>Total expenditure:</b>		<b>564,365.94</b>
<b>*Surplus (Deficit):</b>		<b>23,836.06</b>

3. Evaluation

On the whole, teachers' workload on teaching and non-teaching duties have been much relieved by the provision of administrative support from teaching assistants and course tutors. Students' diversified needs, psychological development and leadership skills had been enhanced by a variety of enrichment programmes. It is expected that similar practices will continue in the next academic year.